

**SELECTION OF CONSULTANTS BY BENEFICIARIES OF FINANCING FROM THE  
FRENCH DEVELOPMENT AGENCY (AFD)**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**ARAB REPUBLIC OF EGYPT**

**TECHNICAL ASSISTANCE TO SUPPORT THE IMPLEMENTATION OF THE ONGOING GAS  
SECTOR REFORM**

**CONSULTING SERVICES**

**Expression of interest**

The Egyptian Natural Gas Holding Company (EGAS) has received a financing from the French Development Agency (AFD), and intends to use part of the funds thereof for payments under the following project [Technical assistance to support the implementation of the ongoing gas sector reform].

The mission of the Consultant shall consist of providing technical assistance and capacity building to Egypt's Gas Regulator (currently represented by EGAS Regulatory Affairs Division till the establishment of the independent Gas Regulatory Authority) in order to support the implementation of the ongoing gas sector reform until the end of year 2019.

Building on the achievements of the previous technical assistance programs provided by the EU (the Technical Assistance to Reform the Energy Sector (TARES) in July 2013, the Preparatory Activities for EU Intervention in the Egyptian Gas Sector in October 2015), the scope of the upcoming Technical Assistance will include:

- i. Operationalization of the Gas Regulator;
- ii. Implementation of the Gas Sector Reform;
- iii. Capacity Building for the Gas Regulator and the Market Participants.

EGAS hereby invites interested Consultants to show their interest in delivering the requested services which shall include, but not be limited, the following main areas of support:

1. Institutional Support: finalizing the organizational set-up and executing the preparatory work for establishing the gas regulator (budgeting, internal accounting system, internal procedures manual, ...)
2. Market Support: to support the Gas Regulator in the first phase of the gas market opening (competitive market development & operationalization, gas pricing & indexation, market monitoring, market balancing)
3. Operational Support: developing and/or finalizing all the necessary regulatory documents, implementation procedures and methodologies (Network & Facility Codes, tariffs, licensing, auditing & performance evaluation, compliance & monitoring, unbundling rules, ...)

4. Legal Support: giving consultation and developing all necessary regulatory document and implementation procedures (e.g. executive regulations, issuing tenders, legal consultation on “call-out basis”, complaints handling, dispute resolution...)
5. Training needs assessment and deployment.
6. Developing the functional specifications of the required software / IT systems.
7. Development of the Gas Regulator website & tariffs calculation models.
8. Communication strategy & Visibility campaigns.

In order to confirm their eligibility for AFD’s financing, Consultants should submit in their expression of interest a duly signed Statement of Integrity (appended to this letter).

Interested Consultants must provide information evidencing that they are qualified and experienced to perform the aforementioned scope and requested services. For that purpose, Interested Consultants shall be required also to submit the following:

- 1) Documented evidence of recent similar services (for each requested area of support). Determination of the similarity of the experiences will be based on:
  - contracts size,
  - the nature of services [i.e. technical assistance in developing regulatory documents, providing software, organization structures, procedures manuals, workshops & events, technical & commercial study reports, market assessment & calculation methodologies, consultation, capacity building, communication strategy].
  - the technical area and expertise including:
    - i. Proven project management experience in providing technical consultation for gas markets activities regulation.
    - ii. Working experience in energy / gas regulation sector.
    - iii. Working experience in a power/gas grid operating company.
    - iv. Relevant experience in energy / gas market policy development & liberalization.
- 2) The Consultant Profile and financial stability and financial statements for the past 36 months
- 3) Qualifications of the Consultant project team members and their CVs which shall include but may not be limited to the following experts:
  - 1 Team Leader (Gas market & Regulation Expert)
  - 6 senior experts as follows:
    1. Organization Senior Expert.
    2. Code Senior Expert (supported by one junior expert)
    3. Tariff Senior Expert (supported by one junior expert)
    4. Legal Senior Expert (with proven experience in international energy market regulation)

5. Local Legal Senior Expert (with good knowledge of Egyptian laws, regulations and jurisdiction system and experience in oil & gas field)
6. *Communication Expert.*

Among the Expression of Interest submitted from Interested Consultants, EGAS will shortlist a maximum of 6 consultants, to whom the Request for Proposals to carry out the services shall be sent.

EGAS shall not be bound to accept any of the Interested Consultants as a sole or exclusive consultant and shall have the right to split awarding the scope and requested services among more than one Consultant. In case of split, a coordination mechanism shall be agreed between EGAS and the awarded consultants if applicable.

The main location for the provision of requested services will be:

**Arab Republic of Egypt, Cairo**  
**Egyptian Natural Gas Holding Company**

Expressions of Interest must be submitted to the address below no later than [15 /12/ 2016]

**For the attention of:**

Mrs. Heba Elshahat

Contracts Department Head

Contracts & Tenders Department (10<sup>th</sup> floor)

Egyptian Natural Gas Holding Co. (EGAS)

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Interested consultants may obtain further information at the address above during office hours [from 08:00 to 14:00 hours Cairo local time].

**APPENDIX TO REQUEST FOR EXPRESSION OF INTEREST**  
**(format not to be altered)**

**Statement of Integrity, Eligibility and Social and Environmental Responsibility**

Reference name of the RFP : ("Contract")

To: ("Contracting Authority")

1. We recognise and accept that *Agence française de développement* ("AFD") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which it has entered into with the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our subcontractors. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the contract procurement and its subsequent performance.
2. We hereby certify that neither we nor any other member of our joint venture or any of our subcontractors are in any of the following situations:
  - 2.1) being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
  - 2.2) having been convicted, within the past five years by decision of a court decision, which has the force of *res judicata* in the country where the project is implemented, of one of the acts mentioned in sections 6.1 to 6.4 below or of any other offense committed during the procurement or performance of a contract<sup>1</sup>;
  - 2.3) being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
  - 2.4) having committed serious professional misconduct within the past five years during the procurement or performance of a contract;
  - 2.5) not having fulfilled our obligations regarding the payment of social security contributions or taxes in accordance with the legal provisions of either the country where we are established or the Contracting Authority's country;
  - 2.6) having been convicted, within the past five years by a court decision, which has the force of *res judicata*, of one of the acts mentioned in sections 6.1 to 6.4 below or of any other offense committed during the procurement or performance of an AFD-financed contract;

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<sup>1</sup> In the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this AFD-financed contract.

2.7) being subject to an exclusion decision of the World Bank since 30 May 2012, and being listed on the website <http://www.worldbank.org/debarr><sup>2</sup>;

2.8) having committed misrepresentation in documentation requested by the Beneficiary as part of the contract procurement procedure.

3. We hereby certify that neither we, nor any of the members of our joint venture or any of our subcontractors are in any of the following situations of conflict of interest:

3.1) being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;

3.2) having a business or family relationship with a Contracting Authority's staff involved in the selection procedure or the supervision of the resulting contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;

3.3) being controlled by or controlling another bidder or being under common control with another bidder, or receiving from or granting subsidies directly or indirectly to another bidder, having the same legal representative as another bidder, maintaining direct or indirect contacts with another bidder which allows us to have or give access to information contained in the respective bids, influencing them or influencing decisions of the Contracting Authority;

3.4) being engaged in a consultancy activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;

3.5) in the case of a works or goods procurement procedure:

i. having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation that are subject of the bid;

ii. having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this contract;

4. If we are a government-owned entity, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.

5. We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 here above.

6. In the context of procurement and performance of the contract:

6.1) We have not and we will not engage in any dishonest conduct (act or omission) deliberately intended to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit.

6.2) We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit.

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<sup>2</sup> In the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this AFD-financed contract.

6.3) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the person occupies, (ii) any other person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a public officer by the national laws of the Contracting Authority, an undue advantage of any kind, for himself or for another person or entity, for such public officer to act or refrain from acting in his official capacity.

6.4) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any private person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another person or entity for such private person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations.

6.5) We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings.

6.6) Neither we nor any of the members of our joint venture or any of our subcontractors shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France.

6.7) We commit ourselves to comply with and ensure that all of our subcontractors comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties,. Moreover, we shall implement environmental and social risks mitigation measures such as specified in the environmental and social management plan or, if appropriate, in the environmental and social impact assessment notice provided by the Contracting Authority.

7. We, as well as members of our joint venture and our subcontractors authorise AFD to inspect accounts, records and other documents relating to the procurement and performance of the Contract and to have them audited by auditors appointed by AFD.

Name: \_\_\_\_\_ In the capacity of \_\_\_\_\_

Signature: \_\_\_\_\_

Duly empowered to sign the proposal in the name and on behalf of<sup>3</sup> \_\_\_\_\_

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<sup>3</sup> In case of joint venture, insert the name of the joint venture. The person who will sign the proposal on behalf of the members shall attach a power of attorney from all members.